



## Liverpool One Church – COVID19 Secure Operating Policy

### Version Control

Version: 2.0

Date last reviewed – 19<sup>th</sup> July 2020

Responsible Person – Craig Graham (Trustee of LOC, Charity 1137479)

### Overview

This document sets out how LOC will conduct in-person services consistent with UK Government guidelines below set out on [www.gov.uk](http://www.gov.uk) :

COVID-19: guidance for the safe use of places of worship

Revised guidance following the Prime Minister's announcement that Step 4 on the roadmap to recovery would be taken on 19 July.

### Contents:

1. Venue Capacity Assessment
2. Building Management
3. Track + Trace
4. Personal Responsibility Recommendations
5. Volunteer Safety
6. COVID-19 Interventions

### Capacity Assessment

UK Gov advises that from 19<sup>th</sup> July there is no legal limit to capacity for places of worship due to Covid. In line with UK Gov advice and with consideration for those who are more vulnerable to the virus, measures will be taken and advice provided to minimise the risks of transmission on the church premises, as laid out in this document.

### Building Management

Building Management addresses several key components for Covid Secure management of services, outlined as follows:

#### **Seating Plan**

Space will be created between rows (in the front to back direction) with option to self-select adjacent seats to be kept free, for those wishing to maintain a degree of space. Also, a

socially distanced space will be created for guests using the mezzanine floor of the auditorium.

## **Auditorium Opening**

The auditorium will be opened for guests 15 minutes ahead of service start times and guests will be asked to wait in the foyer or outside courtyard. The Impact Team will continue to usher guests to their seats to facilitate requests for seating preferences.

## **Ventilation**

The building is ventilated by means of an active extraction system in the main Auditorium, two Zeihl Abegg 3096827 N40 units, installed by a specialist company Winrow. Each fan has a capacity of 24.000 cubic meters/ hour. Inflow of outside air is from two double door entrance points at each end of the building.

## **Decontamination**

Prior to each independent service the facility will be cleaned.

The main public areas will undergo fogging with Sterimax Ultra Low Volume Disinfecting Foggers. These will be used to spray EN14476 accredited industrial anti-viral fluid or a naturally occurring, people safe Hypochlorous Acid solution. The manufacturer's instructions show this Hypochlorous Acid solution is effective against all bacteria in 1 minute and all viruses in 5 minutes and is effective on soft furnishing and hard surfaces. It is also stated that this product is effective for Hotels, Gyms, Schools, GP + Dental Surgeries, Taxis + Busses and in multiple repeat sequences. It is therefore derived these are well suited and safe in the context that they will be used in LOC's facility.

High touch areas, such as door handles, toilet facilities will be cleaned down between services.

## **Sanitisation Stations**

Personal sanitisation stations will be positioned upon entry to the building and at all high touch points, such as toilets and baby changing facilities.

## **Communal Items**

To reduce possibility of contamination, communal items will be strictly limited to those which are absolutely necessary. There will be no provision of children's play items. Essential items, such as technical equipment will be cleansed between discrete users using antibacterial wipes or appropriate decontamination sprays.

## Track + Trace

In compliance with UK Gov guidance, the NHS Track + Trace QR code for the venue will be clearly displayed at all entrance points. While it is understood that this is not mandated, LOC wishes to establish best practise with voluntary compliance to this guidance.

LOC will not register guests for services independent of this voluntary application.

While every effort is made to reduce transmission and prevent guests from being classified as a contact of anyone with an asymptomatic, Covid 19 positive diagnosis; this cannot be guaranteed. The final determination of “contact” will need to be made by NHS Track + Trace.

## Personal Responsibility Recommendations

LOC continues to adhere to best practise and government guidance to reduce the risk of transmission. As an enclosed indoor space, where contact with people a person does not normally mix with happens and where, after 19<sup>th</sup> July, singing will occur; LOC recognises that in person services present a higher risk environment for transmission of Coronavirus.

In line with this we are making the following recommendations for guests, with a view of being mindful of others and maintaining appropriate precautions:

- Consider making use of the free rapid lateral flow tests provided by UK Gov and widely available from pharmacies before attending a service. This protects all guests from inadvertent transmission. (1 in 3 people with Covid do not present any symptoms – (www.NHS.UK)
- While face masks are not mandatory and will not be requested, LOC recommends their use, in line with UK Gov advice that they “expect and recommends that people wear face coverings in crowded areas.” (www.gov.uk)
- Continue to follow good hygiene recommendations of hand washing frequently for at least 20 seconds.
- If you or anyone in your household show any symptoms of Covid:
  - High temperature
  - New, continuous cough
  - Loss or change to your sense of taste or smell

Or if you have been informed to self -isolate by NHS Test & Trace, please return to services once you have taken the appropriate PCR test and completed the appropriate period of isolation.

## Volunteer Safety

Volunteers will undergo appropriate and regular training on this policy, their responsibilities during services and most importantly how to stay safe.

Specific emphasis in this training will be given to creating a ***mindset of safety and vigilance***, understanding that skills fade is a factor, as is inability to predict all scenarios in advance.

Volunteers will also be provided with CE certified PPE to enable them to maintain personal safety.

## LIVERPOOL ONE CHURCH – COVID 19 SECURE POLICY

Each team function has an assigned leader who will support in the dissemination of information. These team leaders will also provide updates into a regular review process, undertaken by a Project Team responsible for implementing and updating this policy.

The Covid Manager for this venue is Craig Graham (Trustee.)

### Children's Church – Power House

Power House will run each Sunday for children (age 3-11,) of guests attending the church.

LOC has taken advice from other churches operating similar children's church work and also several teachers who volunteer, to ensure we follow UK Gov guidelines with activities.

Pre booked ticketing and capacity restrictions will no longer be required in line with UK Gov guidance.

The normal security policy of checking children in with a wristband system will remain in place to ensure child safety. The single security door will remain the point of access to the Power House facility.

Cleaning between services will be conducted in line with the process outlined earlier in this policy.

### Covid 19 Interventions

In the event that someone displaying Covid 19 symptoms arrives they will be requested by the relevant team leader to proceed to their home, report their symptoms through NHS 111 and follow appropriate UK Gov guidance.

Should a person attending a service subsequently receive a positive Covid 19 diagnosis it is anticipated this will be reported via NHS Track and Trace. LOC will then comply with guidance provided by the NHS Team on providing attender information and facilitating their follow up.

Guidance for contacts of people with confirmed coronavirus (COVID-19) infection who do not live with the person.

<https://www.gov.uk>

### Further Questions

This policy is based on a risk assessment to provide in person services. While it is envisaged to cover the major topics associated there may be further questions. For additional questions or discussions please contact.

[craig@liverpoolonechurch.com](mailto:craig@liverpoolonechurch.com)